PRINTABLE PLANNING WORKSHEET

Plan your *UGC portfolio*

Your introduction

Display name

Niche

Language

General location

Content offer: what you make

Sample record · repeat per video

Sample title

Video link

Status: actual relationship or spec work

Viewer question

Your role + collaborator credits

Creative choice: what and why

Deliverables: files + grouped variations

Services you offer

Contact route

Before you share

- ☐ Choose relevant samples
- ☐ Use truthful labels + credits
- ☐ Check permissions
- ☐ Test phone playback signed out
- ☐ Test your contact route