BLANK WORKSHEET · CREATOR / ASSET RECORD

Track the gift.

Track rights separately.

Shipment + cost

Creator ID / product _____

Consent / arrangement _____

Unit / fulfilment / staff cost _____

Sent / delivered / follow-up _____

Post + review

Period / post URL + date _____

No post / pending / delivery issue _____

Disclosure / claims / suitability _____

Rights + expiry

Asset / agreement reference _____

Scope / channels / territory / edits _____

Licence start trigger / start / end _____

Platform / audio / final-file status _____

Licence / preparation cost _____

Next action + owner

Action / owner _____

Stop · Pending · Offer production · Request licence

myah

No private contacts or ad codes.
Tracking aid, not proof of legal clearance.